



June 17th, 2026

Members' Present: Richard Heilemann (Chair), Nick Parks (Vice-chair), Eric Dorsch

Others Present: Terry Findeisen (Zoning Administrator), Curan VanDerWielen (Village Manager), Dara Zink (BCRC Emergency Management Program Manager) and Nick Zaiac (BCRC Regional Planner)

Call to Order: 11:00 AM by Heilemann.

Approval of the Regular Meeting Agenda

Motion: To approve of the regular meeting agenda.

Motion made by Parks. Motion seconded by Dorsch

Motion approved unanimously.

Approval of the Meeting Minutes

Motion: To approve of the draft regular meeting minutes.

Motion made by Parks. Motion seconded by Dorsch

Motion approved unanimously.

Agenda Item No. 3. Presentation by Dara Zink; BCRC

3.1 Hazard Mitigation Plan Proposal

Zink presented the importance of hazard mitigation planning, the Emergency Relief and Assistance Fund (ERAF) funding structure and a specific proposal for the Manchester Village to develop a Local Hazard Mitigation Plan (LHMP).

(ZAO note: A detailed outline of the Zink's presentation is reserved for the July 15th regularly scheduled PC meeting.)

Agenda Item No. 4. Presentation by Nick Zaiac; BCRC

4.1 Presentation of Village Master Working Plan

Zaiac outlined a proposed Main Street Master Plan for Route 7A (Main Street) through the center of Manchester Village, to be pursued through a state municipal planning Grant.

(ZAO note: A detailed outline of the Zaiac's presentation is reserved for the July 15th regularly scheduled PC meeting.)

Agenda Item No. 5. Update of ATT Case #25-3009 PET

5.1 Minor update available but it is not substantive enough to warrant discussion without all the PC members present. Item deferred until further information is available.



Agenda Item No. 6. Derelict Building Ordinance Revision

6.1 Key Changes Incorporated

A brief discussion noted that a rewrite of the Derelict Buildings Ordinance had been circulated but not yet fully reviewed by all members and was deferred to next meeting to allow full review.

Other Business

A. No other Business presented

Next Regular Planning Commission Meeting

- The next Regularly Scheduled meeting is July 15th, 2026

Motion: To adjourn.

Motion made by Parks. Motion seconded by Dorsh.

Motion approved unanimously.

Motion unanimously approved at 11:40 pm.

NOTE:

The preceding meeting minutes utilized the recorded Zoom meeting, Findeisen's notes and Zoom AI.

Respectfully submitted,

A handwritten signature in blue ink that reads "Terry Findeisen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Terry Findeisen,
Zoning Administrative Office