



February 18th, 2026

Members' Present: Richard Heilemann (Chair), Nick Parks (Vice-chair) (partial), Donna Cauley, Anthony McLauren

Others Present: Terry Findeisen (Zoning Administrator)

Call to Order: 11:05 AM by Heilemann.

Approval of the Regular Meeting Agenda

Motion: To approve of the regular meeting agenda.

Motion made by Parks. Motion seconded by Cauley

Motion approved unanimously.

Approval of the Meeting Minutes

Motion: To approve of the draft regular meeting minutes.

Motion made by Parks. Motion seconded by Cauley.

Motion approved unanimously.

Review of AT&T Case#25-3009-PET proposed alternate location

- AT&T has been granted an extension until February 27th to explore alternative tower locations.
- Concerns were expressed about densely populated residential areas and notification requirements for adjacent property owners.
- The Commission, having submitted a potential site on West Union Street right-of-way behind the football field for consideration, agreed to monitor the deadline to ensure they maintain credibility in the process.

Review of Aircraft Restrictions Ordinance v6

- After reviewing the aircraft restrictions draft, including changing the aircraft scale to no larger than 1/72nd of full size, the Commission agreed to forward it to the Board of Trustees for final approval.

Other Business

Property Maintenance Ordinance

- The Commission conducted extensive line-by-line review of the draft ordinance.
- Findeisen will update the Property Maintenance per the Commission's review.
- Findeisen will also review the existing "Dangerous & Unsafe Buildings Ordinance to ensure there no conflicts.
- Regarding designation of building inspector role for property maintenance ordinance enforcement; consult with the village attorney will review it for legal compliance.



Short Term Rentals

- Findeisen gave a brief verbal report on fire safety requirements for short-term rentals
- Discussed inspection procedures with Fire Inspector Matt Jakubowski and clarified that properties with:
 - 9-15 occupants require fire and smoke alarms, horn strobes and pull stations.
 - 16+ occupants require full sprinkler systems.

Next Regular Planning Commission Meeting

- Heilmann will not be present for the next meeting to be held at 11:00am on March 18th 2026.
Either Nick will Chair in his absence or March 25th will be the alternative date.

Motion: To adjourn.

Motion made by McLauren. Motion seconded by Cauley.

Motion approved unanimously.

Motion unanimously approved at 12:37 pm.

Respectfully submitted,

Terry Findeisen,
Zoning Administrative Office