



**VILLAGE OF  
MANCHESTER  
VERMONT**

**Memorandum**

**NOTICE OF REGULAR MEETING**

**VILLAGE OF MANCHESTER**

**BOARD OF TRUSTEES**

**PLEASE TAKE NOTICE** the **VILLAGE OF MANCHESTER BOARD OF TRUSTEES** will hold a **REGULAR MEETING** and **PUBLIC HEARING** at **4:30 P.M.** on **MONDAY, MAY 4TH, 2026**, at the **VILLAGE OFFICES**, located at 45 Union Street, on the following matters:

1. Approval of the Agenda
2. Approval of the Draft Meeting Minutes for the Regular Meeting held April 6<sup>th</sup>, 2026
3. Monthly Reports
  - a. Road Commissioner (Jim Lewis)
  - b. Tree Warden (Jim Lewis)
  - c. Village Manager (Curan VanDerWielen)
  - d. Zoning Administrator (Terry Findeisen)
  - e. Treasurer & Tax Collector (Sarah McClintock)
  - f. Clerk (Donald Brodie)
4. Review of Pending Itinerant Vendor Permit Applications
  - a. Big Pops Sandwich Shop, 3712 Main Street
5. Review of Pending Special Events Permit Applications
  - a. Equinox Village, May 23<sup>rd</sup> Outdoor Event
  - b. The Orvis Company, May 23<sup>rd</sup>, 24<sup>th</sup>, 26<sup>th</sup>, Outdoor Event
  - c. Ricci & Jim Rubick, May 9<sup>th</sup>-10<sup>th</sup>, Estate Sale
6. Review of Pending Vermont Liquor License Applications
  - a. The Wilburton Inn, 1<sup>st</sup> Class
7. Final Review of Draft FY26 Budget and Capital Improvement Plan
8. Public Comments
9. Old Business
  - a. Continued Discussion on Lettering of Union/Main Intersection Marble Rock



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**10. New Business**

**11. Adjournment**

Curan VanDerWielen  
Village Manager  
Dated: May 1<sup>st</sup>, 2026

Join via Zoom at:

<https://us02web.zoom.us/j/82731049455?pwd=zFPzRBSa8mlXfggasf5SqiVbR13Pf6.1>