



**VILLAGE OF
MANCHESTER
VERMONT**

Memorandum

NOTICE OF REGULAR MEETING AND REGULAR MEETING AGENDA

VILLAGE OF MANCHESTER

BOARD OF TRUSTEES

PLEASE TAKE NOTICE the **VILLAGE OF MANCHESTER BOARD OF TRUSTEES** will hold a **REGULAR MEETING** at **4:30 P.M.** on **MONDAY, NOVEMBER 3RD, 2025**, at the **VILLAGE OFFICES**, located at 45 Union Street, on the following matters:

1. Approval of the Agenda
2. Approval of the Draft Meeting Minutes for the Regular Meeting held October 6th, 2025
3. Monthly Reports
 - a. Road Commissioner (Jim Lewis)
 - b. Tree Warden (Jim Lewis)
 - c. Village Manager (Curan VanDerWielen)
 - d. Zoning Administrator (Terry Findeisen)
 - e. Treasurer & Tax Collector (Sarah McClintock)
 - f. Clerk (Donald Brodie)
4. Review of Planning Commission Petition to Public Utility Commission and Possible Associated Board Letter
5. Discussion on Holiday Tree, Tree Lighting, and Other Holiday Decorations
6. Review of Proposed Village Records Management & Retention Policy
7. Public Comments
8. Old Business
 - a. Continued Discussion on Stenciling of Union/Main Intersection Marble Rock
9. New Business
10. Adjournment



VILLAGE OF
MANCHESTER
VERMONT

Curan VanDerWielen

Village Manager

Dated: October 30th, 2025

Join via Zoom at:

<https://us02web.zoom.us/j/82731049455?pwd=zFPzRBSa8mlXfqgasf5SqiVbR13Pf6.1>