



**VILLAGE OF
MANCHESTER
VERMONT**

Memorandum

NOTICE OF REGULAR MEETING AND REGULAR MEETING AGENDA

VILLAGE OF MANCHESTER

BOARD OF TRUSTEES

PLEASE TAKE NOTICE the **VILLAGE OF MANCHESTER BOARD OF TRUSTEES** will hold a **REGULAR MEETING** at **4:30 P.M.** on **MONDAY, AUGUST 4th 2025**, at the **VILLAGE OFFICES**, located at 45 Union Street, on the following matters:

1. Approval of the Agenda
2. Approval of the Draft Meeting Minutes for the Regular Meeting held July 7th, 2025
3. Monthly Reports
 - a. Road Commissioner (Jim Lewis)
 - b. Tree Warden (Jim Lewis)
 - c. Village Manager (Curan VanDerWielen)
 - d. Zoning Administrator (Terry Findeisen)
 - e. Treasurer & Tax Collector (Sarah McClintock)
 - f. Clerk (Donald Brodie)
4. Appointment of Village Officers
 - a. Village Treasurer and Tax Collector
 - b. Village Clerk
 - c. Assistant Village Clerk
5. Appointment of Development Review Board Members, Two-Year Term
 - a. Craig Powers
 - b. Donald Brodie
 - c. Andrew Cairns
 - d. Andrew Zinberg (One-Year Term)
6. Appointment of Planning Commission Members, Two-Year Term
 - a. Rich Heilemann
 - b. Anthony MacLaurin
 - c. Donna Cauley (One-Year Term)
7. Appointment of Design Advisory Committee Members, One-Year Term
 - a. Hong Campbell



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- b. Claudia Burns
- c. Nan Forti
- d. Larry Kolloff

8. Presentation on the Bylaw Modernization Project by the Village Planning Commission
9. Discussion on the Possible Purchase of Highway Equipment
10. Discussion on the Development of a Village Tree Strategy and New Tree Inventory
11. Discussion on Holiday Decorations and Possible Events
12. Public Comments
13. Old Business
14. New Business
15. Adjournment

Curan VanDerWielen
Village Manager
Dated: July 30th, 2025

Join via Zoom at:

<https://us02web.zoom.us/j/82731049455?pwd=zFPzRBSa8mlXfqgasf5SqiVbR13Pf6.1>

Meeting ID: 827 3104 9455
Passcode: 873545