



**VILLAGE OF  
MANCHESTER  
VERMONT**

**Memorandum**

**NOTICE OF REGULAR MEETING**

**VILLAGE OF MANCHESTER**

**PLANNING COMMISSION**

**PLEASE TAKE NOTICE** that the **MANCHESTER VILLAGE PLANNING COMMISSION** will hold a **REGULAR MEETING** at **11:00 A.M.** on **WEDNESDAY, OCTOBER 18, 2023**, at the **Village Office**, located at 45 Union Street, on the following matters:

- 1. Approve Minutes:**
  - a. Regular Meeting of the Planning Commission September 20, 2023**
  
- 2. Review SHORT TERM RENTAL ORDINANCE**

Dated: October 16, 2023

Deborah Towslee  
Zoning Administrative Officer

Join Zoom

<https://us02web.zoom.us/j/84433774073>

Meeting ID: 844 3377 4073

Via Phone: 1-305-224-1968



September 20, 2023

Members Present: Richard Heilemann (Chair), Audrey Kolloff (Vice-Chair) [via Zoom], Anthony MacLaurin, Eric Dorsch [via Zoom], Christie Bronstein [via Zoom], Tom Scarnecchia [arrived via Zoom – 11:13:46]

Others Present: Melissa Bell (resident)

**Call to Order:** 11:01:52 AM by Dr. Heilemann

**Changes to Agenda:** None.

**This meeting is convened for the purpose of providing the public an opportunity to comment on Proposed Revisions to the Village of Manchester Zoning Bylaw as adopted 1931, revised July 7, 2014.**

Doctor Heilemann opened the discussion by welcoming Ms. Bell. Ms. Bell indicated that her presence was due to questions related to the HOME Act and State changes that became law on July 1, 2023. Doctor Heilemann suggested that changes to the Village of Manchester Zoning Bylaw are ongoing and incremental.

**Motion: To accept Proposed Revisions to the Village of Manchester Zoning Bylaw as written.** Made by Ms. Koloff, second by Ms. Bronstein. Agreed unanimously at 11:15:39 pm.

**Motion: To approve minutes for the Regular Meeting of the Planning Commission August 16, 2023, and Special Meeting of the Planning Commission August 23, 2023.** Made by Ms. Koloff, second by Mr. Scarnecchia. Approved unanimously 11:29:55.

Meeting adjourned 11:30:03.

Respectfully submitted,

Deborah Towslee  
Zoning Administrative Officer