



# Village of Manchester, Vermont

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## **Regular Meeting**

**Village of Manchester Board of Trustees**

**Tuesday, September 5, 2017**

**4:30 p.m., at the Village Offices, 45 Union Street**

**In Attendance:** President, Brian Knight; Trustees: Tom Deck, Bill Mariano;  
Clerk/Treasurer and Tax Collector, Julia Arvin; Secretary/Asst. Clerk and  
Treasurer, Missy Bell-Johnson

**Absent:** Trustees, Jim Lewis and Andrea Ross

**Public:** Donald Brodie, Marian Haines

**President Knight called the meeting to order at 4:30 pm.**

**The first item on the agenda was the approval of the minutes for the last Regular Meeting of the Board of Trustees held August 7, 2017. Trustee Deck motioned to approve the minutes as written. Trustee Mariano seconded the motion and all voted in favor.**

**President Knight then asked for the Reports. No report was submitted on roads and trees due to Mr. Lewis' absence and the Zoning Report was excused. Ms. Arvin provided the following:**

- **Tax payment are ahead of years past with about 40% received and two weeks to go. Some prior year taxes have also been received.**
- **The payment arrangement for the Ways Lane guardrail has been set up. Two payments will be made to the Village Office on September 23th and 26<sup>th</sup>.**
- **Ms. Arvin provided an update to some research conducted on the State Meals and Room Tax update**
- **President Knight questioned the status of the budget. Ms. Arvin mentioned that expenses would be front loaded this year with quite a number of expenses scheduled for the fall.**

**President Knight then presented his Update**

- **Trustee Deck and Trustee Mariano were provided with information and concerns to take to the Planning Commission and Design Review Board.**
- **Those Trustees present agreed to sign the Resolution adopting the Village of Manchester Hazard Mitigation Plan.**

**Donald Brodie left the meeting.**

**Other business was then addressed. Village officials and staff have been receiving a number of complaints about the parking on West Union (access to Equinox Pond.) There have been reports that the street has been close to impassable at times due to the number of cars parked on the road. It was mentioned that this subject is not new but has come back into focus lately. The Town of Manchester has recommended a meeting of all the parties involved to discuss possible solutions. President Knight will attend on behalf of the Village of Manchester. BBA has already expressed a desire to stay out of the matter. The possibility of new signs near the bottom of the street was discussed. Anything the Village does would have an enforcement component that would need to be addressed. The water tower land as a parking area was discussed. Asking homeowners to grant land to the Trust t to be used as parking was also mentioned as an idea.**

**Marian Haines mentioned that the Anniversary of 911 is coming up and asked all residents to voluntarily place flags at their homes and businesses.**

**At 5:10 pm President Knight motioned to go into executive session. Tom Deck seconded the motion and all voted in favor. Marian Haines left the meeting.**

**At 5:48 pm Trustee Mariano motioned to come out of Executive Session. Trustee Deck seconded the motion and all voted in favor.**

**Trustee Deck motioned to use the final Trustee budget approval meeting of each year as the approval for staff wage matters. Any staff wage changes will be approved at the final budget meeting for the coming year pending budget approval at the annual meeting. Unless otherwise stated, wages will be payable retroactive to May 1<sup>st</sup> each year when the budget is approved at the annual meeting. Trustee Mariano seconded the motion and all voted in favor. No further approval at a Regular Meeting of the Board of Trustees will be needed.**

**There being no further business, President Knight motioned to end the meeting. Trustee Deck seconded the motion and all voted in favor. The meeting ended at 5:52 pm.**

**Respectfully Submitted,  
Missy Bell-Johnson, Secretary**